

David E. Linn

Present Address

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Permanent Address

60477 Pembroke Ln.
Elkhart, IN 46517

Education:

Ball State University, Muncie, Ind., August 2005 – present
Expected Date of Graduation: May 2009
Degree Expected: Bachelor of Arts
Major: Telecommunications
Option: Production

Honors:

Scholar Athlete Award, 2006, 2008
Ball State University High Point Diver, 2008
Kiwanis Student Athlete of the Month, January 2005
Captain of Concord High School Swimming and Diving team 2004-2005

**Employment
Experience:****Carlos O' Kelly's Mexican Café, Muncie Ind.**

Server, May 2008 – present

- Served customers of the restaurant
- Cleaned and maintained facility
- Managed money

City of Muncie, Muncie Ind.

Safety Coordinator and Sanitation Specialist, June – September 2008

- Life-guarded beach patrons
- Coordinated park events
- handled money from incoming patrons

Delaware Country Club, Muncie Ind.

Pool Manager, May - September 2007

- Hired pool staff
- Coordinated the schedule
- Advertised for swim lessons and parties

Caraba's Italian Grill, Mishawaka Ind.

Host, May - August 2006.

- Answered phone
- Planned large parties
- Cleaned and maintained facility

Elkhart Parks Department, Elkhart Ind.

Safety Coordinator and Sanitation Specialist, May 2005- August 2006

- Life-guarded pool patrons
- Conducted pool reading

YMCA, Elkhart Ind.

Safety and Event Coordinator, June 2003- May 2005

- Life-guarded pool patrons
- Developed and planned swim lessons
- Promoted, coordinated, and executed swim camps

**Activities &
Volunteer
Services:**

Web Master, Kaleidoscope conference, Spring 2007
“Reel Deal” television show, Spring 2007
Varsity Men’s Swimming and Diving Team, Fall 2005-present
United States Swimming meets, Fall 2005- present
Ball State University concessions, Fall 2005- Present
Notre Dame concessions for a spina bifida charity, Spring 2005
West Side Elementary taught lessons on character, Spring 2005

Skills:

Television production cameras; TelePrompTer; Final Cut Pro; Pro Tools;
Celtix, Netscape Web Design; Format screen plays and scripts; Microsoft
Office.

Certifications:

Certified Pool Operator; American Red Cross – Lifeguard, Training,
Oxygen Administration, CPR for the Professional Rescuer, Automated
External Defibrillation, and Blood Borne Pathogens.

Summary of Qualifications:

- Computer skills include Pro Tools, Final Cut pro and Netscape web design.
- Managed, staffed, and coordinated large pool facility.
- Was a scholar athlete in 2006 and 2008
- Personality traits that will benefit your company include creativity, strong work ethic, and communication skills.

References:

Presented upon request